



**Peterborough Diocese Education Trust**

**Covid-19 Risk Assessment for PDET Schools (revised March 2022 following the Government's 'Living with COVID-19' strategy)**

<b><u>Name of school:</u></b>	Ryhall CE Academy
<b><u>Name of person completing the risk assessment:</u></b>	Katy Walker, Headteacher
<b><u>Signed:</u></b>	
<b><u>Date completed:</u></b>	16 <sup>th</sup> March 2022
<b><u>Updated:</u></b>  <i>This risk assessment will be regularly reviewed and updated as the circumstances in school and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned.</i>	15 <sup>th</sup> July 2020 18 <sup>th</sup> September 2020 29 <sup>th</sup> October 2020 28 <sup>th</sup> December 2020 12 <sup>th</sup> January 2021 28 <sup>th</sup> February 2021 11 <sup>th</sup> May 2021 5 <sup>th</sup> September 2021  13 <sup>th</sup> January 2022



The technical name of the virus that causes COVID-19 is severe acute respiratory syndrome coronavirus 2, abbreviated as **SARS-CoV-2**.

Whilst the COVID-19 virus can cause serious illness, especially for vulnerable adults with underlying health conditions evidence suggests that for the majority (particularly children and young people) they will experience a mild to moderate illness.

Whilst this is a complex and changing situation, there is enough known about the epidemiology of COVID-19 to provide a risk-based approach to support staff in their roles.

DfE COVID-19 operational guidance for schools (February 2022) states that, *'COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people's education remains. Our priority is to support you to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances and mental and physical health.'*

The operational guidance explains the steps schools should take to manage COVID-19 in their school. This risk assessment is based on that guidance **'Schools COVID – 19 operational guidance' February 2022'**:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1057106/220224\\_Schools\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf)

The assessment below has been developed based on the following principles:

- That we will act together to ensure the safety and reassurance of all staff, and children.
- It is necessary to remain alert and continue to recognise that all staff and pupils could be potentially carrying Covid-19.
- Application of 'Control measures' to individual school circumstances.

While COVID-19 still remains in the community, judgments need to be made at a school level about how to balance and minimise any risks from COVID-19 with providing a full educational experience for children.

Schools will also continue to have contingency plans outlining how they would operate if they need to take extra measures in exceptional circumstances. Given the detrimental impact that restrictions on education can have on children any measures in school will only ever be considered as a last resort, kept to the minimum number of groups possible, and for the shortest amount of time possible. Information on what circumstances might lead to considering taking additional action, and the steps that should be worked through, can be found in:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1053310/Contingency\\_framework.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1053310/Contingency_framework.pdf)



Potential Hazard	Risk	Who might be harmed?	Minimum control measures to reduce risks to an acceptable level	School assessment of the level of risk (Low, medium, high) and actions undertaken to mitigate the risk
Covid-19	Staff not having appropriate knowledge on virus, transmission and risk leading to increased transmission of covid-19	Employee, visitors, agency staff, pupils, member of the public	<p><b>All staff will keep themselves updated and follow the latest DfE guidance for schools and UK Health Security Agency guidance.</b></p> <p><b>In particular, staff will be familiar with:</b></p> <ul style="list-style-type: none"> <li>• ‘Schools COVID – 19 operational guidance’ February 2022: <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf</a>,</li> <li>and</li> <li>• COVID-19: people with COVID-19 and their contacts guidance, which is referenced in the Operational guidance</li> </ul> <p><a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</a></p>	<p><b>Low</b></p> <p>Revised operational guidance shared with staff for pre-reading on 22<sup>nd</sup> February 2022 when published together with ‘high level summary’ of DfE changes (via email)</p>
Covid-19	Contagious people coming into school leading to increased transmission of covid-19	Employee, visitors, agency staff, member of the public, pupils	<p><b>School will inform staff parents and potential visitors, including customers and contractors, that whilst there is no longer a legal requirement for people with COVID-19 infection to self-isolate, if they have any of the main symptoms of COVID-19</b></p> <p><a href="https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/">https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</a> or a positive test result, they should stay at home and avoid contact with other people.</p> <p><i>If you have COVID-19 you should stay at home and avoid contact with other people. You should also follow this advice if you have a positive LFD test result, even if you do not have any symptoms. You should not attend work and if you can, let people who you have been in close contact with know about your positive test result so that they can follow this guidance</i></p> <p><b>Staff and parents (in relation to pupils) have been advised:</b></p>	<p><b>Low</b></p> <p>Updated information sent in HT letter to parents on 25.2.2022</p> <p>Visitors asked when arrangements made and followed-up upon arrival</p>



			<ul style="list-style-type: none"> <li>• if the member of staff or the child has any of the main symptoms of COVID-19, they should order a PCR test, stay at home and avoid contact with other people whilst awaiting the test result. They should also do this if they have a positive LFD test result, even if they do not have any symptoms.</li> <li>• If they insist on a pupil attending school where they have a confirmed or suspected case of COVID-19, school may take the decision to refuse the pupil if, in their reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.</li> <li>• to take an LFD test from 5 days after symptoms started (or the day the test was taken if the person did not have symptoms) followed by another LFD test the next day. If both these test results are negative, and the person does not have a high temperature, they can safely return to school. If the day 5 test result is positive, they should continue taking LFD tests until they receive 2 consecutive negative tests and then they can return to school (provided they do not have a high temperature).</li> <li>• to return to school after 10 days irrespective of a positive LFD test result on the 9<sup>th</sup> / 10<sup>th</sup> day.</li> </ul> <p><b>Contacts – see below*</b></p>	
Covid-19	Increased transmission of virus on arrival at the school premises	Employee, visitors, agency staff, member of the public pupils.	<p><b>Hand washing will take place on arrival by pupils and at other key points in the day. This will be supervised by staff, where necessary.</b></p> <p><b>Site guidance on hygiene will be explained to visitors on or before arrival.</b></p> <p><b>Sanitiser will be available at the Reception Desk and forms part of the signing in protocol.</b></p> <p><b>Key contractors and regular visitors (e.g. peripatetic teachers etc.) have been reminded about the school’s control measures and ways of</b></p>	<p><b>Low</b></p> <p>Designated handwashing spaces continue to be in use by all pupils upon arrival.</p> <p>Staff/visitors expected to sanitise upon arrival and continue to maintain good hygiene procedures throughout the day</p> <p>Above reminded in staff email briefing of 22.02.2021 (with read</p>



			working.	receipts to confirm read, understood and agreement).  Information shared with parents in HT letter to parents on 25.02.2022
Covid-19	Inadequate implementation of social distancing at school  <i>People being unable to adhere to social distancing therefore increasing the transmission and spread of Covid-19</i>	Employee, visitors, agency staff, member of the public, pupils	<b>Whilst there are no longer any government requirements in relation to social distancing (unless the Contingency framework applies – as to which see separate risk assessment), school will continue to try to adhere to the general principles so long as they do not detrimentally affect the delivery of a full education.</b>	<b>Low</b>
Anxiety amongst staff	Staff being unaware of and/or concerned about implications for them	Staff	<b>Consultation with staff</b>  <b>Staff meetings will continue to be held to listen to and share with all staff expectations and control measures put in place and to address concerns.</b>  <b>Access to well-being and mental Health support has been, and will continue to be, communicated and shared with staff.</b>	<b>Low</b>  Briefing for response sent on 22.02.2022  Access to Trust purchased support – details provided in staff room. In-house wellbeing support also offered.
Covid-19	Inadequate ventilation thereby increasing the transmission and spread of Covid-	Employee, visitors, agency staff, member of the public, pupils	<b>Ventilation</b> <b>Good ventilation will be ensured when sharing internal spaces.</b>  <i>You should be endeavouring to get good air circulation in order to try and expel the virus outdoors.</i>	<b>Low</b>  All classrooms, as well as the school hall, have fresh air flowing through with opening of doors at both ends of the classroom. Advised that these are opened during social



	19		<p><b>Poorly ventilated spaces (e.g. spaces with limited or no access to fresh outside air) have been identified and steps taken to improve fresh air flow in these areas.</b> <i>[Insert details of areas identified and steps taken. If unsure as to what steps to take, refer to Plumsun/Central Team].</i></p> <p><b>[Mechanical ventilation systems have been adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.]</b></p> <p><b>[The systems have been adjusted to full fresh air.] [Adjusting the systems to full fresh air is not possible, but they are being supplemented by an outdoor air supply.]</b></p> <p><b>[The mechanical ventilation systems are maintained in accordance with the manufacturers' recommendations.]</b></p> <p><i>When your school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained.</i></p> <p><i>You should identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas.</i></p> <p><i>Mechanical ventilation is a system that uses a fan to draw fresh air or extract air from a room. These should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</i></p> <p><i>If possible, systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</i></p>	<p>periods at the least with increased ventilation during warmer temperatures.</p> <p>Only one office space in the school is poorly ventilated. This will only be used by one person at a time and the door will be kept open whenever possible.</p> <p>CO2 monitors continue to be in place and used to identify where ventilation needs to be improved.</p>
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			<p><i>Where mechanical ventilation systems exist, you should ensure that they are maintained in accordance with the manufacturers' recommendations.</i></p> <p><b>Where possible, external windows will be opened to improve natural ventilation, and, where possible internal doors will be opened to assist with creating a throughput of air. If necessary, external opening doors will also be used (if they are not fire doors and where safe to do so).</b></p> <p><b>The need for increased ventilation while maintaining a comfortable temperature will be balanced.</b></p> <p><b>School has CO2 monitors so that staff can quickly identify where ventilation needs to be improved.</b></p> <p><i>The <a href="#">Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic</a> and <a href="#">CIBSE COVID-19 advice</a> provides more information.</i></p> <p><b>Ventilation to chemical stores will remain operational.</b></p>	
Covid-19	Poor hand & respiratory hygiene leading to increased transmission of covid-19	Employee, visitors, agency staff, member of the public, pupils	<p><b><i>Hand washing</i></b></p> <p><b>Hand washing protocols will be followed in accordance with appendix 1 - pupils will clean their hands regularly, including:</b></p> <ul style="list-style-type: none"> <li>• <b>When they arrive at school</b></li> <li>• <b>When they return from breaks</b></li> <li>• <b>Before and after eating</b></li> </ul> <p><b>Staff, visitors and pupils will be reminded to wash their hands for 20 seconds more frequently than normal, including on arrival at the setting, before and after eating, and after sneezing or coughing.</b></p> <p><b>Time for pupils and staff to wash their hands has been factored into timetables and lesson plans and arrangements have been made for</b></p>	<p><b>Low</b></p> <p>Signage enhanced around school – around sinks in classrooms and toilets</p> <p>Anti-bac stations at key entrance areas</p> <p>Increased supply of resources in learning areas</p> <p>'snuffle stations' set up in/outside classrooms for tissues/bin for tissues etc. – one also set up on the main school hall.</p>



		<p><b>staggered use of washing facilities.</b></p> <p><b>Staff will supervise young children to ensure they wash their hands for 20 seconds with soap and water (or hand sanitiser if soap is not available or feasible in the particular situation).</b></p> <p><b>Some children with special educational needs and disabilities may require additional support in following public health advice, or may find frequent hand washing distressing. Staff know where this is likely to be the case, and how they can best support individual children.</b></p> <p><b>School has considered and is satisfied that there are enough hand washing or hand sanitiser stations available and enough supplies of consumables (e.g. soap/hand sanitiser) so that all pupils and staff can clean their hands regularly.</b></p> <p><b>School have considered the dangers related to ingestion and fire in relation to hand sanitiser.</b></p> <p><i>Soap and water, and regular hand washing for at least 20 seconds, is the best way of staying safe. Hand washing with soap employs mechanical action that loosens bacteria and viruses from the skin, rinsing them into the drain. Drying hands afterwards makes the skin less hospitable to the virus. Hand sanitiser can be effective if soap is not available, or the situation makes using soap less feasible (for example, when outside), but using hand sanitiser provides none of the virus-destroying friction that rubbing your hands together and rinsing with water provides.</i></p> <p><i>The <a href="#">e-Bug COVID-19 website</a> contains free resources for you, including materials to encourage good hand and respiratory hygiene.</i></p> <p><b>'Catch it, bin it, kill it'</b></p> <p><b>School will promote coughs and sneezes being caught in tissues. An</b></p>	<p>Resources regularly reviewed by cleaning team and class teachers and purchases made in a timely manner.</p> <p>Regular hand washing in place supervised by staff. Hand sanitiser may be used at times upon return to the classroom when the class have gone outdoors for a physical activity / concentration break – this should not be a replacement for regular handwashing.</p> <p>Handwashing signs displayed and staff to monitor children washing their hands.</p> <p>Lidded bins in all classrooms, hall &amp; offices for tissue disposal only.</p>
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			<p>adequate number of lidded bins for tissues will be provided and will be emptied throughout the day.</p>	
<p>Covid-19</p>	<p>Surfaces contaminated with Covid-19</p> <p><i>Increased transmission of covid-19 via surface – face contact</i></p>	<p>Employee, visitors, agency staff, member of the public, pupils</p>	<p><b>Regular points of contact such as door handles, push plates, code pads and WC levers are cleaned regularly (twice a day) unless it is already known (with certainty) that the building has not been in use for 48hrs.</b></p> <p><b>There is a system in place to monitor and record cleaning – checklists and dates/times of cleaning and signature of cleaner.</b></p> <p><b>It is assumed that cleaning has not taken place unless there is knowledge to the contrary.</b></p> <p><b>A checklist of cleaning has been created and is used to ensure that all frequently used objects and items are cleaned and disinfected including:</b></p> <ul style="list-style-type: none"> <li>• <b>Door handles</b></li> <li>• <b>Desks, tabletops</b></li> <li>• <b>Teaching equipment/resources</b></li> <li>• <b>Bannisters</b></li> <li>• <b>Light switches</b></li> <li>• <b>Toilets</b></li> <li>• <b>Sinks</b></li> </ul> <p><b>Disposable cloths are always used.</b></p> <p><i>Refer to the guidance published by PHE - <a href="#">cleaning of non-healthcare settings</a>, and/or <a href="#">Plumsun</a>, if required</i></p> <p><b>Catering / Kitchen</b></p> <p><b>All areas and surfaces will be cleaned and disinfected regularly particularly in the kitchen and/or food preparation areas.</b></p> <p><a href="https://www.gov.uk/government/publications/covid-19-">https://www.gov.uk/government/publications/covid-19-</a></p>	<p><b>Low</b></p> <p>Cleaning routine before and after school in place (taking account of changeover of groups for before/after school care/clubs).</p> <p>Cleaning checklists in place – continued from previous academic year</p> <p>Those staff working in wraparound care to have a system of cleaning items at the end of any session – no quarantine is required to enable all resources to be available. Staff will only get out items that pupils wish to use.</p> <p>IPads used on a rotation basis – to be cleaned before re-charging.</p> <p>Laptops to be wiped down following use and being placed in re-charging stations.</p> <p>Pupils to wash hands/sanitise prior to and after choosing books for personal reading/research.</p>



			<a href="#">decontamination-in-non-healthcare-settings</a>	
Covid-19	Intimate care and minimising the risk of Covid-19  <i>Intimate care procedures leading to increased transmission of covid-19</i>	Employee, visitors, agency staff, member of the public, pupils	<b>School staff will continue to use the PPE that they have always used (such as an apron and gloves in addition to masks) when undertaking more intimate care with pupils.</b>  <b>School staff are aware of the protocol for the use of PPE as set out below.</b>	<b>Low</b>  Sufficient resources made available in the school office (and additional stock in storage cupboard).

Suggested protocol for the use of PPE (Based upon Public Health England Guidelines).			
	Category	PPE Requirements	Educational Setting
1	Staff / Pupil interaction where distance of 2m can be maintained throughout	Close adherence to hand (i) and respiratory hygiene protocols (ii).  No additional PPE required beyond what would usually be worn for any given task	The majority of school and childcare settings will fall into this category. For example, Class Teacher and Classroom assistants working within a classroom environment where social distancing can be adhered to.
2	Staff / pupil interaction where momentary (iii) physical contact is required or cannot maintain 2m distance.	Close adherence to hand and respiratory hygiene protocols.  Surgical facemask to be worn by member of staff. Sessional (iv) use is adequate in these circumstances. – masks should be worn in secondary schools at all times where social distancing of 2.metres is not possible. For	In some childcare and school settings where intimate care is required it may be necessary to wear a surgical facemask when undertaking certain tasks (e.g. administration of medication where it cannot be self-medicated, or When administering first aid, self-administration is



		staff in primary schools staff should wear masks where social distancing is not possible between adults	not possible e.g. child places their own plaster on a cut / laceration
3	Prolonged/intimate (v) physical contact is required between member of staff and Pupil.	Close adherence to hand and respiratory hygiene protocols.  PPE required - Disposable gloves, disposable apron, sessional surgical facemask, (include eye protection if client is coughing or sneezing). Donning and doffing according to standard protocols (vi) and disposing of clinical waste appropriately (vii).	Anyone who is symptomatic should not be in a childcare or school setting. However, if required to undertake intimate care with a child or young person then category 3 PPE will apply e.g. If a child requires intimate care when administering first aid as a result of serious injury. If that child were coughing or spitting, this should include eye protection.
4	Any scenario in the household of a 'shielded' (viii) person. Close adherence to hand and respiratory hygiene protocols	PPE required - Disposable gloves and plastic apron in addition to single use (ix) surgical facemask.	Not applicable
5	Specialist scenarios e.g. Aerosol generating procedures, hospital inpatients, home births, phlebotomy in non-compliant patients etc.	Specialist PPE requirements	Not applicable

NB: This summary relates to PHE's COVID-19: infection prevention and control, last updated January 2022

*In circumstances where staff feel PPE is appropriate following the principles above careful judgement should be used to consider likely risk and also any impact of behaviour the child/young person may demonstrate as a result of PPE being worn. The wearing of PPE unless carefully removed in itself can add increased risk therefore it is expected the wearing of PPE will be subject to training sessions. Separate guidance on the use of PPE in education and child care is available at; <https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/the-use-of-personal-protective-equipment-ppe-in-education-childcare-and-childrens-social-care-settings-including-for-aerosol-generating-procedure>*

Potential Hazard	Risk	Who might be harmed?	Minimum control measures to reduce risks to an acceptable level	School assessment of the level of risk (Low, medium, high) and actions undertaken to mitigate
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			the risk
Managing risk if an individual displays symptoms	Proximity to a person displaying covid-19 symptoms leading to increased transmission of covid-19	Employee, pupils, agency staff, member of the public	<p><b>If anyone develops symptoms, they will be sent home and told to follow the COVID-19: people with COVID-19 and their contacts guidance</b> <a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</a></p> <p><b>An identified room has been located enabling the contagion to be contained, if required.</b></p> <p><b>If a pupil is awaiting collection, they will be left in the identified room on their own, if possible and safe to do so. A window will be opened for fresh air ventilation, if possible. Appropriate PPE will also be used if close contact is necessary. Any rooms they use will be cleaned after they have left.</b></p> <p><b>Staff are aware of the protocol for use of PPE (as set out above) should it be necessary.</b> <b>*Contacts</b></p> <p><b>Staff and parents have been advised that if they live with, or have stayed overnight in the household of, someone who has COVID-19, they are advised to follow the COVID-19: people with COVID-19 and their contacts guidance:</b> <a href="https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts">https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</a></p> <p><i>Contacts are no longer required to self-isolate or advised to take daily tests, and contact tracing has ended. However, if a person lives with, or has stayed overnight in the household of, someone who has COVID-19, they are advised to:</i></p> <ul style="list-style-type: none"> <li><i>minimise contact with the person who has COVID-19</i></li> <li><i>work from home if they are able to do so</i></li> </ul>



			<ul style="list-style-type: none"> <li>• <i>avoid contact with anyone they know who is at <u>higher risk of becoming severely unwell</u> if they are infected with COVID-19, especially those with a <u>severely weakened immune system</u></i></li> <li>• <i>limit close contact with other people outside their household, especially in crowded, enclosed or poorly ventilated spaces</i></li> <li>• <i>wear a well-fitting <u>face covering</u> made with multiple layers or a surgical face mask in crowded, enclosed or poorly ventilated spaces and where they are in close contact with other people</i></li> <li>• <i>pay close attention to the <u>main symptoms of COVID-19</u>. If they develop any of these symptoms, <u>order a PCR test</u>. They are advised to stay at home and avoid contact with other people while they are waiting for their test result</i></li> <li>• <i>Follow this advice for 10 days after the day the person they live or stayed with symptoms started (or the day their test was taken if they did not have symptoms).</i></li> </ul> <p><b>Parents have been informed that children who live with someone who has COVID-19 should continue to attend school as normal.</b></p>	
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Missing education due to Covid-19	Not being able to access educational provision due to self-isolating as a result of a positive test	Pupils	<p><b>Remote education</b> School will, where appropriate, support those who are self-isolating because they have tested positive to work or learn from home if they are well enough to do so.</p> <p><i>Schools are subject to the <u>remote education temporary continuity direction</u> and are required to provide remote education to pupils covered by the direction where their attendance would be contrary to government guidance or legislation around COVID-19.</i></p>	<p><b>Low</b></p> <p>When any child has tested positive (or awaiting the result of a PCR test), remote education will be provided which will include 'live' teaching for core subjects where possible (this may also be offered for some foundation subjects if appropriate). Every effort will be made to help pupils maintain some virtual contact with their peers.</p>
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			<p>School will maintain its capacity to deliver high quality remote education.</p> <p>The remote education provided will be equivalent in length to the core teaching pupils would receive in school.</p> <p>School will work collaboratively with families and put in place reasonable adjustments so that pupils with SEND can successfully access remote education.</p> <p><b><i>Vulnerable pupils</i></b> When any vulnerable pupil is self-isolating, school will:</p> <ul style="list-style-type: none"> <li>• notify their social worker (if they have one) and, for looked-after children, the local authority virtual school head</li> <li>• agree with the social worker the best way to maintain contact and offer support.</li> </ul> <p>School has the following in place for vulnerable pupils. Procedures to:</p> <ul style="list-style-type: none"> <li>• check if a vulnerable pupil is able to access remote education support</li> <li>• support them to access it (as far as possible)</li> <li>• regularly check if they are accessing remote education</li> <li>• keep in contact with them to check their wellbeing and refer onto other services if additional support is needed.</li> </ul> <p><i>Definition of vulnerable -</i> <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision#vulnerable-children-and-young-people">https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision#vulnerable-children-and-young-people</a></p>	
Lack of Catering	Catering facilities may	Pupils	Arrangements for the continued provision of free school meal support to pupils eligible for benefits-related free school meals	<b>Low</b>



	not be available due to staying at home as a result of having COVID-19		<b>who are learning at home during term time owing to having COVID-19 are in place.</b>	Office staff have arrangements in place to make direct contact with parents to support FSM provision as appropriate.
Pupil anxiety	Pupil and parents not aware of the new requirements and routines	Pupils, staff, parents	<p><b>Pupil wellbeing and support</b></p> <p><b>Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood – this has been factored into the educational provision.</b></p> <p><i>You can access useful links and sources of support on <a href="#">promoting and supporting mental health and wellbeing in schools</a></i></p> <p><b>Plans for pupils with SEND and those with medical conditions are in place, have been reviewed and shared with parents and will continue to be updated as appropriate.</b></p>	<p><b>Low</b></p> <p>Increased mentoring support in place.</p> <p>Two further members of staff trained as Mental Health First Aiders and due to begin training as ELSA's (Emotional Literacy Support Assistants) in September</p>
Covid-19	Educational visits resumed leading to increased possibility of contracting the virus	Employee, member of the public, pupils	<p><b>International visits will not be considered without discussing with the Trust's Central Executive Team.</b></p> <p><b>Full and thorough risk assessments will be undertaken in relation to all educational visits and school will ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of these risk assessments.</b></p> <p><b>School visit contingency plans address the ways and means of evacuating a positive case back to the school base independently of the need to involve transport by parents.</b></p> <p><b>In relation to any visits, school will ensure that all bookings have adequate financial protection in place.</b></p> <p><b>School will liaise with Plumsun, as appropriate, in relation to visits and risk assessments.</b></p>	<p><b>Low</b></p> <p>Forthcoming visits have risk-assessments in place to control and limit transmission. To be reviewed again and agreed 3 days prior to travel.</p>



			<p><i>General guidance about educational visits is available and is supported by specialist advice from the <a href="#">Outdoor Education Advisory Panel (OEAP)</a></i></p>	
Covid-19	Increased vulnerability to illness	<p>BAME Children and staff</p> <p>CEV staff</p> <p>New and expectant mothers</p>	<p><b>BAME:</b>  <b>All children and staff in school who may be considered to be part of this community have been identified and staff are aware of the elevated risk to health. The following has been actioned:</b></p> <ul style="list-style-type: none"> <li>• <b>Concerns have been discussed with parents or staff, as appropriate</b></li> <li>• <b>All those identified have had the opportunity to share concerns</b></li> <li>• <b>Information shared and updated by the DfE and <a href="https://bameednetwork.com">https://bameednetwork.com</a> is, and will continue to be, reflected in revisions of this risk assessment</b></li> <li>• <b>Specific risk assessments for expectant mothers have been undertaken.</b></li> </ul> <p><i>Previously particularly vulnerable, CEV and high or higher-risk staff:</i></p> <ul style="list-style-type: none"> <li>• <b>People previously considered to be particularly vulnerable, CEV, and high or higher-risk have been advised to continue to follow:</b>  <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a> <b>and if they have received personal advice from their specialist or clinician on additional precautions to take that they should continue to follow that advice.</b></li> <li>• <b>Staff with a weakened immune system have been advised to follow:</b><a href="https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-">https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-</a></li> </ul>	<p><b>Low</b></p> <p>Individual cases, concerns discussed and where necessary, risk assessments in place.</p>



			<p><a href="#">they-are-at-higher-risk/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk</a> and if they have received personal advice from their specialist or clinician on additional precautions to take that they should continue to follow that advice.</p> <ul style="list-style-type: none"><li>• School has discussed, and shared with relevant staff, reducing risks in school and explained the controls and measures put in place to keep vulnerable, CEV and high or higher risk staff safe at school. School has also discussed how they can support such staff.</li></ul> <p><i>The current guidance states 'whilst individual risk assessments are not required, employers are expected to discuss any concerns that people previously considered CEV may have' NB: The Trust expects schools to have individual risk assessments in place.</i></p> <p><i>School should be able to explain the measures they have in place to keep staff safe at work and should discuss concerns with staff. The Health and Safety Executive (HSE) has published guidance on <a href="#">protecting vulnerable workers</a>, including advice for employers and employees on <a href="#">how to talk about reducing risks in the workplace</a>.</i></p> <p>School is encouraging vaccine take up and enabling staff who are eligible for a vaccination to attend booked vaccine appointments where possible even during term time.</p> <p><b>Expectant mothers</b></p> <ul style="list-style-type: none"><li>• Specific risk assessments have been undertaken for expectant mothers.</li></ul> <p><i>School will need to follow the specific guidance for pregnant employees in:</i> <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-">https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-</a></p>	
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			<p><u><a href="#">pregnant-employees</a></u></p> <p><i>School must also consider in their workplace risk assessment any risks to female employees of childbearing age and, in particular, risks to new and expectant mothers</i></p>	
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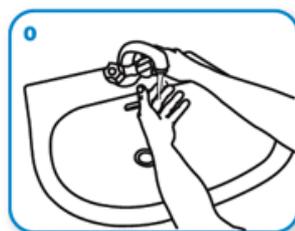


## Appendix 1: Clean hands protect against infection (WHO protocol)

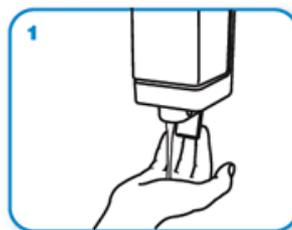
Protect yourself

- Clean your hands regularly.
- Wash your hands with soap and water, and dry them thoroughly.
- Use alcohol-based hand rub if you don't have immediate access to soap and water.

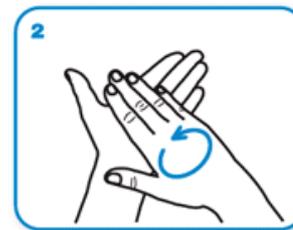
How do I wash my hands properly? Washing your hands properly takes about as long as singing "Happy Birthday" twice, using the images below:



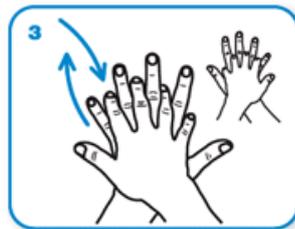
Wet hands with water



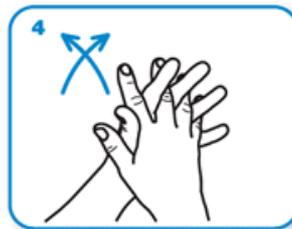
apply enough soap to cover all hand surfaces.



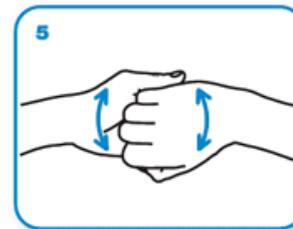
Rub hands palm to palm



right palm over left dorsum  
with interlaced fingers  
and vice versa



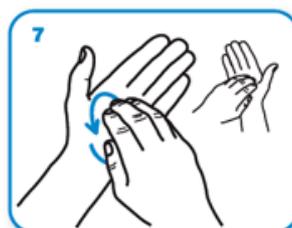
palm to palm with fingers  
interlaced



backs of fingers to opposing  
palms with fingers interlocked



rotational rubbing of left thumb  
clasped in right palm  
and vice versa



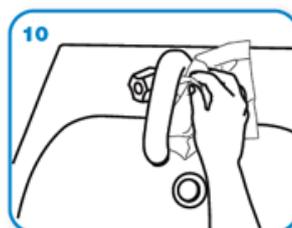
rotational rubbing, backwards  
and forwards with clasped  
fingers of right hand in left  
palm and vice versa.



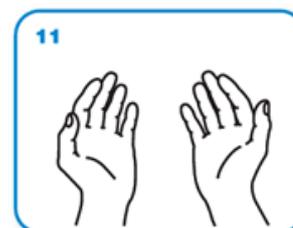
Rinse hands with water



dry thoroughly with a single  
use towel



use towel to turn off faucet



...and your hands are safe.